

**No. 12018/12/2009-Admn(Pt.)**  
Government of India  
Bureau of Civil Aviation Security  
'A' Wing, I-III Floor, Janpath Bhavan,  
Janpath, New Delhi.  
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Dated : August 31 , 2010

**Circular**

**Subject : Filling up of 6 posts of Security Officer (Civil Aviation) in the Bureau of Civil Aviation Security on deputation basis.**

The Bureau of Civil Aviation Security (BCAS) is an attached office of the Ministry of Civil Aviation. The Bureau is responsible for laying down the standards for pre-embarkation security and anti-sabotage measures in respect of civil flights and ensuring their compliance through regular inspections and Security Audits. The aim of BCAS is to safeguard civil aviation operations against acts of unlawful interference.

2. 6 (six) posts of Security Officer (General Central Service Group 'B' non-Gazetted- Non-Ministerial) in the Pay Band-2 with Grade Pay of Rs.4600/- and special pay of Rs. 600/- are to be filled up on deputation basis in the Bureau. The selected persons will be liable to be posted at BCAS Headquarters or any of its Regional Offices. The post is to be filled up from the;

***Officers from the Central Government/State Government/Union Territories/Central Police Organizations:-***

(a) (i) *holding analogous post on regular basis in the parent cadre/department*  
Or

(ii) *with three years regular service in PB-2 (Rs. 9300-34800) with Grade Pay of Rs.4200; and*

(b) *possessing the following educational qualification and experience:-*

(i) *Degree from recognized University or equivalent.*

(ii) *Two years experience in security/intelligence matters including framing and implementation of policies on security.*

3. The period of deputation shall not ordinarily exceed three years. The maximum age limit shall not exceed 56 years on the closing date of application.

4. The selected officers will be governed by the terms and conditions of deputation laid down in the Ministry of Personnel, Public Grievances & Pensions (Deptt. Of Personnel and Training) O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time.

5. Bio-data of suitable and willing officers who are clear from vigilance angle may please be sent in the enclosed proforma, in duplicate, along with the following documents so as to reach the undersigned within 6 weeks of its publication in the 'Employment News'.

- (i) Vigilance Clearance Certificate
- (ii) Integrity Certificate
- (iii) Statement of penalties (Major/Minor) imposed, if any during the last ten years.
- (iv) ACRs dossier or ACRs for the last five years (It may kindly be noted that the Photostat copies of ACRs should be attested by an officers not below the rank of Under Secretary or equivalent on each page)

**(Incomplete applications will not be entertained)**

6. Candidates who apply for the post will not be allowed to withdraw their candidatures subsequently.

Yours faithfully,

Encl : As above.

**(S.Srinivas)**  
Director (Pers)

To :-

1. All the Ministries/Departments.
2. The Director General, Central Reserve Police Force, CGO Complex, Lodhi Road, New Delhi-3.
3. The Director, Intelligence Bureau, North Block, New Delhi.
4. The Director, Central Bureau of Intelligence, CGO Complex, Lodhi Road, New Delhi-3.
5. The Director, SSB, East Block-V, R.K. Puram, New Delhi.
6. The Director, National Crime Records Bureau, R.K. Puram, New Delhi.
7. The Director, Sardar Vallabh Bhai Patel National Police Academy, Shrirampalli, Distt. Rengareddy, Hyderabad (A.P)
8. The Director General, Indo-Tibetan Border Police, CGO Complex, Lodhi Road, New Delhi-3.
9. The Director General, B.P.R & D, CGO Complex, Lodhi Road, New Delhi-3.
10. The Director General, Railway Protection Force, Rail Bhavan, Rafi Road, New Delhi.
11. The Director General, Central Industrial Security Force, CGO Complex, Lodhi Road, New Delhi-3.
12. The Director General, Border Security Force, CGO Complex, Lodhi Road, New Delhi-3.
13. The Director General, National Security Guard, CGO Complex, Lodhi Road, New Delhi-3.
14. The Director General, Assam Rifles, Shillong.
15. The Director, National Institute of Criminology & Forensic Science, Ministry of Home Affairs, Rohini, Sector-3, Delhi-110085.
16. The Secretary, Cabinet Secretariat, Bikaner House Annexe, Shahjahan Road, New Delhi-110011.
17. DGPs/IGPs of All State/UT Administration

Copy to:-

1. Director (AS), Ministry of Civil Aviation, New Delhi.
2. Ministry of Civil Aviation (Sh. S.Gowrishankar, U.S.(SS), Rajiv Gandhi Bhawan New Delhi.

## BIODATA PROFORMA

Post Applied for:

1. Name (in block letters)
2. Permanent Address
3. Date of Birth (in Christian Era)
4. Date of retirement under Central/State Government
5. Educational Qualifications
6. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

	Qualification/experience required	Qualification/experience possessed by the officer
Essential		
Desired		

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt/Organisation	Post	From	To	Scale of pay and basic pay	Nature of duties.

9. Nature of present employment i.e. adhoc or temporary or quasi permanent or permanent.
10. In case the present employment is held on deputation/contract basis please state:
  - a) The date of initial appointment
  - b) Period of appointment on deputation/contract
  - c) Name and address of the parent office/organization to which you belong
11. Additional details about present employment please state whether working under:-
  - a) Central Govt. b) State Govt. c) Union Territory d) Central Police Organisation
12. Are you in the Revised scale of pay?  
If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Basic Pay and total emoluments per month now drawn.
14. Additional information, if any, which you would like to mention in support of your suitability for the post, enclose a separate sheet,

- if the space is insufficient.
15. Whether belongs to SC/ST
  16. Choice of Place of Posting (indicate 3 preferences)
  17. Remarks.

Signature of the applicant  
Address: \_\_\_\_\_

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he is clear from the vigilance angle.
3. His integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.

(Head of Office)